



Requisition for Certificates and Services (For Current Students)			
Types of Certificates	Details/Attachment	Duration	
		Tha Prachan	Rangsit
1. Academic transcript	Application for Certificates (FM-RID-01)	Immediate	Immediate
2. Certificate of Student Status	Application for Certificates (FM-RID-01)	Immediate	Immediate
3. Certificate of Expected Graduation	Application for Certificates (FM-RID-01)	- Immediate - 3 working days (Late on Graduation Request)	
4. Certificate of Academic Degree Completion	Application for Certificates (FM-RID-01)	- Immediate - 5 working days (In Case the University Council haven't approved yet)	
5. Visa Certificate	- General Request Form (FM-RID-04) - Copy of Passport and Expired Date of Visa	7 working days	7 working days
6. Associate Degree Certificate (Approved by University Council)	General Request Form (FM-RID-04)	Immediate	Immediate

Remark

1. The fees are 50 Baht per certificate
2. For Certificate of Expected Graduation and Certificate of Academic Degree Completion, students are required to do as follow,
 - Students who're late on graduation request have to recheck and save their additional data before receiving the Certificate of Expected Graduation.
 - Students who request for the Certificate of Academic Degree Completion and waiting for the University Council's approval will be received the document within 5 working days.
3. Other requisitions, please contact our counter service at
 - Office of the Registrar of Thammasat University, Rangsit Campus
 - The A-Nek Prasong Building 1, 4th Floor at Office of the Registrar of Thammasat University, Tha Prachan Campus

Admissions and Student Records Certificate of Qualification Section

Thammasat University (Rangsit Campus)

18/02/2020